



JOB DESCRIPTION

Role: Construction Estimator – Project Manager

Department: Construction Management

Reports to: Construction Manager

YOUR ROLE

As the **Construction Estimator & Project Manager** at Ackerman-Estvold Construction Management, you will oversee project estimating, budgeting, and management from start to finish. The ideal candidate will have experience in cost estimation, project planning, project scheduling, vendor coordination, and the ability to use digital tools for project tracking and communication on commercial and industrial building projects.

KEY RESPONSIBILITIES

- Prepare accurate cost estimates for construction projects, including labor, materials, equipment, and subcontractor costs.
- Analyze project plans, specifications, and drawings to determine project scope and feasibility.
- Work with vendors and suppliers to obtain competitive pricing and ensure cost-effective procurement.
- Utilize estimating software and spreadsheets to develop detailed cost reports and proposals.
- Develop and oversee project schedules, ensuring timely completion within budget.
- Coordinate with architects, engineers, contractors, agency inspectors, and clients to ensure smooth project execution.
- Monitor project progress, identify potential risks, and implement solutions proactively.
- Manage subcontractor agreements, work orders, and change orders efficiently.
- Ensure compliance with all safety regulations, OSHA standards, building codes, and contract requirements.
- Effectively utilize project management software to organize project files, information, and data.
- Maintain digital records of project costs, billing schedules, and documentation.
- Maintain digital and professional phone communication and project coordination with stakeholders.

WHY YOU'LL LOVE THIS ROLE

- You enjoy **critical thinking and problem-solving** in real-world applications.
- You thrive working on diverse and **exciting construction projects** that shape communities.
- You want to be part of a **new and growing discipline** within a stable and established company.
- You enjoy both technical work and hands-on field experience.
- You appreciate the sense of accomplishment from completing a project on time and within budget.

If you are a detail-oriented professional with strong estimating skills and project management skills, we encourage you to apply.

WHAT YOU BRING TO THE TABLE

- Associate degree in Construction Technology or similar; or bachelor's degree in construction management.
- Minimum 3-5 years of experience in construction estimating and project management.
- Proficiency in estimating software and project management tools.
- Strong analytical, problem-solving, and organizational skills.
- Excellent communication and negotiation abilities.
- Ability to multitask and manage multiple projects simultaneously.

A BIT MORE INFORMATION

Salary & Benefits:

- Competitive salary: full-time exempt position with a pay range of \$32 to \$45 depending on experience.
- Health, dental, and vision insurance.
- Paid time off, sick leave and holidays.
- Professional development and training opportunities.
- Clothing allowance for logo gear.
- Career growth in a dynamic and expanding company.

WHY JOIN ACKERMAN-ESTVOLD CONSTRUCTION MANAGEMENT?

Ackerman-Estvold Construction Management is a forward-thinking, employee-focused organization where innovation meets collaboration. We offer a competitive salary, comprehensive benefits, and a supportive culture that values professional growth and work-life balance.

Ackerman-Estvold is an Equal Opportunity Employer and we do not discriminate based on race, color, religion, sex, national origin, age, disability, veteran status, or any other protected characteristic under applicable laws.